

Technical Project Management

3 December 2003, full day

Increasingly IT Staff are involved in project-type work, even though it might not be labelled as such. Many mainstream IT activities, such as planning and implementing new services, would benefit from project management techniques and ways of working. This seminar is aimed at Staff that wish to learn more about the principles and techniques of project management. The day will be highly interactive, and participants are strongly encouraged to come with examples of project scenarios to be used "live" in the workshop sessions.

The speakers include John Burke the FE Liaison Manager JISC, Neil Redding from ULCC, John Paschoud Project Manager, project Headline, LSE and Nicole Harris, JISC Programme Manager

LMN Disaster Recovery Planning – How to maintain business continuity in the face of disaster

29 January 2004, half day

The focus of the event will be to encourage thinking towards business continuity planning rather than disaster recovery - planning before rather than after the event. In the event of a technical disaster how will you maintain services to staff and students? How can the impact of an IT failure be mitigated?

The speakers include; Professor Barry Ife, Acting Principal of Kings College London, Bernadette Duncan, Head of Security & Telecom Services & Safety Liaison Officer at City University, Norman Hemming, Financial & Services Solutions Operations at Accenture and Robert Clark, Director of Information Systems at UCL.

Network Monitoring

March 2004, half day

Aimed at network administrators and managers, this half-day workshop will share ideas about the collection, storage and reporting of evidence of network abuse. Although the legal framework and institutional policy requirements will be covered, the main purpose of the workshop is to share good practice and to benefit from the experience of others in the HE and FE sector when it come to logging network activities, monitoring security, and using forensic tools and techniques when investigating possible network abuse.

Disability & Technology Awareness Day

16 April 2004, full day

The impact of the Disability Discrimination Act and increasing awareness of the necessity to improve accessibility is major issue to all our institutions. The aim of the day is to better understand our legal responsibilities, issues and explore potential solutions. What is the best way to respond to meet the needs of your disabled students and staff? How can technology help in increasing accessibility ?

The event will include speakers from the BBC, RNIB, Disabilities Right Commission, CLAUD (Librarians in Higher Education networking to improve library access for disabled users), Dyslexia.com and Angela O'Donoghue, Principal of Brooke House College who heads up a pan London disability collaborative team.

London Networkshop

19 May 2004, full day

This event will follow the format of the highly successful first London Networkshop held in May 2002. It is aimed at all those involved in the day to day provision and planning of networking services. It will be unashamedly technical in nature and will cover a wide range of topical issues. As well as presentations on particular institutions experiences, reviews of approaches across the community to particular challenges and in depth updates on recent technical developments, there will be ample opportunity for discussion.

Email Filtering and Junk Mail solutions and issues

June 2004, 9.30am to 4.30pm, Venue TBA

This event will appeal to all those responsible for the provision of email. Recently there has been a significant increase in both the propagation of viruses and internet worms by e-mail, and an explosion in the quantity of junk mail ("SPAM") to the extent that legitimate mail can start to be overwhelmed. One of the challenges is how to accurately discriminate between good and bad mail, blocking the "bad stuff" whilst letting the "good stuff" through without undue delay.

The workshop will present an overview of the problem and a brief discussion of the policy issues raised when proposing to filter e-mail, but will concentrate mainly on some case-studies from a number of London HEIs and FECs who have set out to tackle the problem centrally.

IT Help Desk Event

July 2004, full day

This event is aimed at those on the front line of IT support and is being organised in coloration with UCISA-TLIG help desk group and JISC RSC for London.

Halls of residence

Summer 2004

This event will deal with issues such as bandwidth, wayleave agreements, security and use case studies to share experience and best practice.

Other events and booking

Other events that are being considered include the use of smartcards (particularly for FE), an introduction to management, specific technical training courses (e.g. Cisco routers), communications skills development for technical staff and career development workshop.

If you interested in booking places on any of the scheduled events please contact Caroline Holebrook (C.Holebrook@westminster.ac.uk). If you have ideas for other events that LMN you would like to see or would like to participate in the LMN Staff Development Group, contact Mahmood Javaid, LMN Business Development Manager (M.Javaid@lmn.net.uk).