



Minutes of the 18th Annual General Meeting, 18th April 2018, Woburn House, London (APPROVED at the 2019 AGM)

1. Welcome, attendees, apologies

Apologies were received from: Shah Ali; Graham Francis; Simon Harrison; Oliver Holmes; Nigel Rata; Paula Vickers.

The following people from LMN Member organisations were in attendance (those marked with * are registered Member Representatives):

Brunel University London	Tony	Yates *	Head of Infrastructure and Operations
Goldsmiths, University of London	Jamie	Lee *	Head of Infrastructure Services
Imperial College of Science Technology and Medicine	John	Shemilt *	Director of ICT
WMC - The Camden College	Helen	Hammond *	Principal
King's College London	Nick	Leake *	CIO
London School of Hygiene and Tropical Medicine	Marion	Rosenberg	Head of IT Security, IT Audit and Compliance
Kensington and Chelsea College	Richard	Williams *	Senior IT Technician
Trinity Laban Conservatoire of Music and Dance	Yvonne	Connell *	Head of IT
University of East London	Amanda	Niblett *	Director, IT Services
Regent's University London	Darren	Tysoe *	Chief Information Officer
Richmond Adult Community College	Dayo	Ogunjobi *	Director of CIS and ITS
University of West London	Vinay	Dhir	Data and Voice Team Leader
West Thames College	Allan	Foad	IT Systems and Infrastructure Manager
West Thames College	Michael	Michaelides *	Executive Director
UCISA	Anna	Mathews	Head of Policy and Projects
UCISA	Bernard	Aghedo	London Liaison Officer

It was confirmed that sufficient Member Representatives were present to provide a quorum for formal business.

2. Minutes of the 17th AGM

2017-04-07_LMN-AGM-17-DRAFT-Minutes.pdf

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The minutes were approved by the meeting.

3. Report from the Chair

2017-04-07_LMN-AGM-17-03-Report-from-Chair.pdf

Members **RECEIVED** the report. A number of points in the report were discussed in detail.

Patterns of attendance

Anna Mathews from UCISA provided some more details. In 2017 the meetings were increased to have the agreed number (6) in the shorter period. She has the sense that there are more people who made 2-3 visits to the meetings than the table suggests, due to late arrivals (the tables are based on pre-booked attendances).

Anna thanked Bernard Aghedo for his work as the London Liaison Officer.

Extension of the arrangements with UCISA

Members discussed the value of the UCISA London group. There was strong agreement that London is the common factor that binds institutions together.

On the matter of the potential tapering of the subsidy for FE and SFCs, there were a number of comments that it might be too soon. The sector needs to see the value of the activity and the UCISA membership. There may be fewer FEs due to mergers. Can we sign up more SFCs? What about Academies?

Jisc has just asked FEs for a significant contribution to its costs which makes it a bad time to ask for contributions to the membership fees.

LMN as a going concern

The Company Secretary summarised the situation set out in the annual accounts, with a healthy balance of strategic reserves and on-going work to convert the subordinated loans to grants.

The future of LMN as a separate membership organisation

The Chair reported that the Board has been looking at options and wants to hear what members think about them. Three options were summarised:

1. carry on as it is, in line with the decisions taken by the members in 2011 (when they voted to change LMN's constitution to enable it to operate using its strategic reserves to support good practice in ICT in education in London) until the reserves are depleted (assuming no new income streams are found);
2. when current commitments are complete, wind up the company and transfer the remaining assets to another organisation that can continue LMN's mission in a more

efficient manner (an option considered by members in 2011 but rejected because no suitable organisation was found);

3. when current commitments are complete, wind up the company and return any remaining assets to its members.

Q from floor: what is the Board's favoured option?

A: most thinking is around option 2. Can't see obvious income-generation option.

All three options project that LMN will run out of funds.

It was pointed out that running out of funds could mean there are insufficient funds to cover the winding-up costs.

Option 2 is cleaner, in the spirit of the original constitution (requiring funds to be transferred to a charity). Overheads at 15% seem to be heavy. UCISA is an obvious target.

A long-term member of LMN pointed out that the funds were earned to support London IT. The costs of Jisc are a major factor for a number of London institutions. 80% of Jisc's money goes to the network but in London, the cost of network is much less than in some other regions. The original idea for LMN was to retain the option to take back control of the London network as LMN did a very good job of running the network in London.

Another member pointed out that Jisc funding at % of turnover makes the cost disproportionate. The large London HEIs think that we could do better by splitting away from Jisc network provision.

In Wales the universities fully-fund Jisc (Cardiff pays £800K p.a.). In England we still have HE subsidy.

Members were reminded of a study into the cost of network provision that demonstrated Jisc is the cheapest option for the standard of service. Jisc service is good value for money. Therefore, we should be talking about how to get best service out of Jisc rather than moving to a different supplier.

Despite the costs, the Wales experience was that if there was no Jisc, it would set up a Welsh Jisc.

The Chair summarised that the feeling is Option 2 most likely. But is there scope for a London group to offer additional services?

There was a call from the floor for a "straw poll" on the options.

Option 1: no votes.

Option 2: 12 votes (plus one received prior to the meeting).

Option 3: no votes.

The Chair said that the views of members at the AGM would be reported back to the Board.

4. Appointment of Directors

The resignations from the Board were noted. The Nominees for the Board of LMN were approved by the Members. From this AGM, the Board of LMN will be:

Name	Institution	Term
Jamie Lee	Goldsmiths, University of London	First term, expires 2021 AGM
Graham Francis	Havering SFC	First term, expires 2020 AGM
Helen Hammond	Working Mens College	First term, expires 2020 AGM
Garod Barker	Richmond upon Thames College	First term, expires 2021 AGM
Nick Leake	King's College London	First term, expires 2020 AGM
Francesco Noto	College of NW London	First term, expires 2020 AGM
Dayo Ogunjobi	Richmond Adult Community College	First term, expires 2020 AGM
Simon Harrison	Kingston University London	First term, expires 2021 AGM
John Robinson	Non-Executive Director and Secretary	Non-Exec Term-limit is October 2020; no term limit on Secretary
Darren Tysoe	Regent's University	Second term, expires 2021 AGM
Paula Vickers	Middlesex University	Second term, expires 2020 AGM

5. Company Accounts

LMN-signed-accounts-30-09-2017-Full-set.pdf

Members **NOTED** the accounts.